



Regional Outdoor Activity Development Officer

Location: Hybrid working, covering the Armagh City, Banbridge and Craigavon, Ards & North Down, Newry, Mourne and Down areas

Hours: 37

Salary: Starting Salary £30,000 - £32,000 depending on experience

Contract: Fixed term until September 30th, 2026

Do you want to work for an organisation that makes a difference, every single day, to people from all walks of life? We are looking for someone who can help us to improve opportunities and enable people to achieve their potential through outdoor activities.

About Us

The Outdoor Partnership is a charity that works to support the people of Wales and across the rest of the UK to take up outdoor activities as a life-long pursuit. Our vision is to “Enhance people’s lives through outdoor activity”

Our vision means enhancing:

- People’s physical and mental health and wellbeing,
- The economic return (including employment),
- The social value through outdoor activity,
- Grassroots participation in activities such as walking, cycling, climbing, canoeing, paddleboarding, sailing, mountain biking, and many more

To find out more about us you can visit our YouTube page:

<https://www.youtube.com/@outdoorpartnership>

About the role

The role is a fixed term role until September 30th, 2026. The Outdoor Partnership has a hybrid working policy, allowing the post holder to work between their home and an office with a host organisation in Tollymore.

In this role you will:

- Initiate and assist the community in the formation of sustainable outdoor activity clubs and groups
- Establish and promote pathways to employment programmes for local people in the outdoor sector
- Offer advice and information to club volunteers and external organisations
- Organise relevant training opportunities for volunteers
- Work closely with key partners to facilitate, promote and implement sustainable and inclusive outdoor activity programmes

About you:

To do this role you will need:

- Knowledge and experience of successfully obtaining funding
- Experience of project work, operational, developmental and/or financial planning
- To be able to prepare reports, accumulate data and complete grant application forms
- Strong IT skills, especially Outlook, Word, Excel and Database
- Excellent organisational skills
- Good interpersonal skills
- A clear commitment to working together as part of a team
- A clear commitment to equality and diversity
- A willingness to work flexibly to fulfil the requirements of the role
- Great attention to detail
- Excellent oral and written communication skills

The full job description and person specification can be seen on our company website

What we offer:

- 35 days annual leave inclusive of bank holidays
- Hybrid working
- Family-friendly policies that provide for flexible working
- Career and development opportunities, including support to gain further qualifications
- Support for mental health and wellbeing, including occupational health and counselling support services
- A laptop and mobile phone
- Access to the cycle to work scheme

We are especially passionate about being inclusive and believe that as an organisation we benefit from the variety of thinking, approach and skills that diversity can bring. We value the differences that people bring from all backgrounds and communities. So, regardless of age, gender, ethnicity, sexual orientation, gender identity or gender expression, disability, social status or religious beliefs, we would love to hear from you.

If you feel you have the necessary skills and experience to be great in this role, please apply through the following link:

<https://hr.breathehr.com/v/regional-outdoor-activity-33752>

Closing date: February 16th, 2024

Interview date: February 26th, 2024

