

The Outdoor Partnership's Annual General Meeting

Minutes



Date of Meeting: 24th September 2024 – 10:00am – 10.30am via Zoom

Present:

Trustees:	Paul Airey (Chair & Operations), Paul Frost (Governance), Joan Edwards (Finance).
Staff team	Tracey Evans (CEO & Company Secretary), Mark Jones (Programme Manager), Simon Jones, Elin Humphreys, Sian Williams, Sioned Thomas, Leila Connolly, Brett Mahoney, Victoria Kelly, Claire Bryant, Vincent McWhirter, Ailish Roberts, Stuart Jones, Tomos Lloyd, Gary Donaldson, Sarah Ramsey, Dan Bartlett.
Stakeholder members	A total of 49 stakeholders attended the meeting representing all areas of operation.

1. Welcome

MJ introduced the translation facilities available to everyone.

PA welcomed everyone to the meeting, introduced all the Trustees present and thanked the Board of Trustees for all their support over the last year.

Copies of all the reports and relevant paperwork were made available prior to the meeting on the Outdoor Partnership website <https://outdoorpartnership.co.uk/document-library-2>.

2. Apologies

Apologies were received from Stuart Wallace (Trustee of Development/legal), Jo Owen (Inclusion), Margaret Hollings (Commercial), Leah Watkins (Trustee for HR), Faye Johnson (Co-opted member – Wellbeing).

3. Minutes of the last AGM meeting

The minutes were accepted as a true and accurate record.

4. Matters arising

There were no matters arising.

5. Chair's report

- 5.1 PA read through the written report and highlighted some of the key achievements over the year and identified priority areas of work for the coming year (Chair's report <https://outdoorpartnership.co.uk/agm-2024>). The TOP infographic for 2023/2024 was shared on the screen and several links to the resources and videos referenced in the report was shared in the chat function. PA thanked funders, partners, and stakeholders for

their continued support and to the CEO and all the staff team for their excellent work this year.

- 5.2 Links to the core programmes of the charity's work were shared in the meeting group chat.

6. Election of Directors

- 6.1 LW stood down after the three-year term and PA noted that LW was willing to re-stand as Trustee of HR. JE proposed and PF seconded the proposal. There were no objections. All were in favour for the reappointment of LW.
- 6.2 SW stood down after his three-year term PA noted that he was willing to re-stand as Trustee of Development. PF proposed, JE seconded the proposal. There were no objections. All were in favour of the reappointment of SW.
- 6.3 PA reported that Faye Johnson (FJ) had been coopted onto the Board over the last six months with a Health and Wellbeing lead and was willing to stand for the vacant position with a health & wellbeing background. PF proposed, Trevor Quinn seconded. There were no objections. All were in favour of the appointment of FJ.

7. Financial report and approve annual accounts subject to Audit

- 7.1 JE gave a brief overall of the annual accounts.
- 7.2 The Accounts were approved.
- 7.3 PA thanked JE and Elin Humphreys, the Charity's Finance Officer for all their work over the last 12 months.

8. Appointment and fixing of remuneration of the Auditors

- 8.1 Williams Denton, Parc Menai, have been appointed as auditors.

9. Any other business

- 9.1 TE, on behalf of all the staff team, thanked the Chair and the Board of Trustees for all their support over the last twelve months.

10. Date of next meeting

- 10.1 September 2025 (date TBC)

PA formally closed the meeting by thanking everyone who attended. Meeting closed at 10.28am.