The Outdoor Partnership's Annual General Meeting
Minutes

Date of Meeting: 25th September 2025 – 10:00am – 10.45am via Zoom

Present:

Trustees:	Paul Airey (Chair & Operations), Paul Frost (Governance), Joan Edwards (Finance), Stuart Wallace (Development), Faye Johnson (Health and Wellbeing).
Staff team	Tracey Evans (CEO & Company Secretary), Mark Jones (Programme Manager), Elin Humphreys, Sioned Johnstone, Leila Connolly, Brett Mahoney, Bethan Logan, Victoria Kelly, Vincent McWhirter, Ailish Roberts, Stuart Jones, Tomos Lloyd, Gary Donaldson, Sarah Ramsey, Sam Allum.
Stakeholder members	A total of 32 stakeholders attended the meeting representing all areas of operation.

1. Welcome

MJ introduced the translation facilities available to everyone.

PA welcomed everyone to the meeting, introduced all the Trustees present and thanked the Board of Trustees for all their support over the last year.

Copies of all the reports and relevant paperwork were made available prior to the meeting on the Outdoor Partnership website https://outdoorpartnership.co.uk/document-library-2.

2. Apologies

Apologies were received from the following Trustees - Jo Owen (EDI), Margaret Hollings (Commercial), Leah Watkins (HR).

3. Minutes of the last AGM meeting

The minutes were accepted as a true and accurate record.

4. Matters arising

There were no matters arising.

5. Chair's report

5.1 PA read through the written report and highlighted some of the key achievements over the year and identified priority areas of work for the coming year (Chair's report https://outdoorpartnership.co.uk/agm-2024-copy). Several links to the resources, reports, strategy and videos referenced in the report were shared in the chat function. PA thanked funders, partners, and stakeholders for their continued support and to the CEO and all the staff team for their excellent work this year.

6. Election of Directors

6.1 Election of Trustees - PA stood down after the three-year term and noted that he was willing to re-stand for a further three-year term. SW proposed and PF seconded the proposal. There were no objections. All were in favour of the reappointment of PA.

6.2 JO stood down after her three-year term, but PA noted that she was willing to re-stand as for another three-year term. PF proposed, JE seconded the proposal. There were no objections. All were in favour of the reappointment of JO.

6.3 PA reported that PF will be standing down in the AGM next year and the Board are looking to co-opt a member in the coming months with knowledge and experience in governance and policy. If anyone has an interest in the role to contact the CEO for further information.

6.4 Election of Chair - PA stood down as Chair. PA stated that the Board has nominated SW who is currently Vice Chair. PF formally proposed SW and JE seconded.

Action

SW was unanimously elected as Chair of Trustees.

7. Financial report and approve annual accounts

7.1 JE gave a brief overall of the annual accounts.

7.2 The Accounts were unanimously approved.

7.3 PA thanked JE and Elin Humphreys, the Charity's Finance Officer for all their work over the last 12 months.

8. Appointment and fixing of remuneration of the Auditors

8.1 Williams Denton, Parc Menai, have been appointed as auditors.

9. Any other business

9.1 SW, on behalf of the Board thanked PA for his dedication, commitment and fantastic leadership as chair. TE, on behalf of all the staff team and stakeholders, thanked PA for all his support and leadership as Chair and noted that it has been such a pleasure to work alongside him as Chair. TE thanked SW and the Board of Trustees for all their support over the last twelve months.

10. Date of next meeting

10.1 September 2026 (date TBC)

PA formally closed the meeting by thanking everyone who attended. Meeting closed at 10.45am.